



WATERBEACH COMMUNITY PRIMARY SCHOOL

MEETING OF THE CHILDREN'S COMMITTEE

Wednesday 20th September 2023 at 6.30pm
held at the school

MINUTES

Governors present: Martin Brown (MB); Jane Green (JG, Head); Jess Lechner (JL); Mark Smith (MSm); Lisa Wakley-Davis (LWD)

Also Present:

Helen Andrews (HA, Clerk)

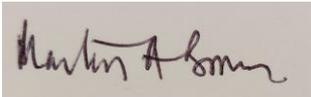
Agenda Item	
1.	Welcome & Apologies MB opened by welcoming all to the meeting. Apologies were received during the meeting by AM and AU. Further clarity on the role and attendance required by AU at future Children's Committee meetings needs to be agreed at the next FGB meeting. The meeting was quorate.
2.	Declaration of Interests in Items on the Agenda: No declaration of interests in items on the agenda were declared.
3.	Minutes of Previous Children's Committee Meeting, 4th July 2023 The minutes of the Children's Committee meeting, dated 4 th July 2023, were submitted, and will be signed by the Chair as a true record of the meeting.
4.	Matters arising and actions There were no actions or matters arising from the previous meeting, dated 4 th July 2023.
5.	Review and Approve Children's Committee Terms of Reference 2023-24 Approved.
6.	Review Summer Term KS2 Data KS2 data was tabled at the meeting. Combined result is 42% compared to a national 61%.

Signed:

..... Dated:15.11.23.....



	<p>The previous Year 6 cohort have always been a concerning cohort since KS1 SATs.</p> <p>Challenge: A governor asked, is there any analysis that can pinpoint why the data is so low compared to previous years? This cohort was considerably impacted by the pandemic. A discussion took place around the fact that attainment and progress of this cohort was a concern as they progressed through the school.</p> <p>Challenge: A governor asked, is there anything that can be done to evidence that leaders had looked at this beforehand? JG advised that it is possible to track progress through previous years, but this is a cohort that has been impacted by high turnover of children and has a high proportion of SEN and EAL. Throughout their journey through the school, this year group has always been flagged as a concern.</p> <p>JG reminded governors that Ofsted will not consider internal data during any inspection. The question from them will be about how the school is responding to this data. JG is hopeful that the implementation of the new phonics scheme and the focus on reading will support progress from now. Little Wandle is in place to make the teaching of vocabulary, language, and speaking more robust. The impact is already well evidenced. Ofsted will want to see evidence of high-quality teaching, particularly around the teaching of phonics.</p> <p>The national mobility rate of children is approximately 1.5%; our school is five times that over the space of a year. The school have experienced a considerable turnover of children across the school. There is no specific pattern of trends for leavers, most families have moved out of the area.</p> <p>Challenge: A governor asked, is there any national information around vulnerable cohorts, SEN, and PPF? No, it is not possible to quantify these cohorts as they are too variable.</p> <p>Action: JG to show progress data at next meeting.</p>
7.	<p>Review SDP 2023-24 The SDP will be reviewed in depth at the next FGB meeting.</p>
8.	<p>Review Committee Priorities and Calendar 2023-24 After discussion, members of the Committee agreed that governor monitoring of succession planning for the senior leadership of the school should be considered an objective throughout the academic year.</p>

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The outdoor curriculum is still being considered by the school but is superseded by the implementation of Little Wandle. Governors felt that including the outdoor curriculum as a committee priority will ensure it remains a focus throughout the year. A discussion took place around asking for matched funding from the local developer of the new housing estate in the village. The Leys school charity is funding £3k towards decking to the KS2 outdoor area.

Governors discussed the priorities identified within the SDP under the explore, planning, and deliver themes. It was agreed that the committee priorities should match each theme; governors shared their thoughts on how governors could effectively monitor each priority. Monitoring must be about the depth of monitoring, less focus on the breadth of monitoring. For each theme, governors will agree one priority to monitor its progress through the process. This implies that the committee will adjust their priorities regularly through the year.

Committee priorities identified:
Therapeutic thinking behaviour - explore
Calculation policy – prepare
Phonics – deliver
Vocab and marking feedback – sustain

Action: MB will redraft the Committee Priorities 2023-24 document, which will be shared for feedback by the rest of the committee ahead of approval at the next meeting.

Determining what the governor input will be for each priority will require further development. The deliver and sustain themes must involve governors physically visiting the school to observe teaching, learning walks, and book looks.

Action: JG to provide her input on how governor input can be effective for each theme. This will be drafted for feedback by governors ahead of the next meeting.

The Committee Calendar 2023-24 shared ahead of the meeting is broadly correct, with the exception of the Inclusion Manager's presentation and report.

Agreed: Autumn 2 – maths calculation presentation.
Spring 2 – LO Phonics presentation. Governors to monitor in Spring 1.
Therapeutic thinking Spring 1 presentation.

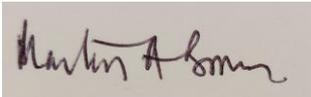
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9.	<p>PPF Update (SI) A visit has been arranged later this half term. An update will be provided at the next meeting.</p>
10.	<p>Policy Review (SI) There are no policies for review at this meeting.</p>
11.	<p>Safeguarding (SI) A visit will be planned later this half term to see the SCR. An update will be provided at the next meeting.</p> <p>JG talked through the process of how My Concern works.</p> <p>Challenge: A governor asked, did all governors participate in the Annual Safeguarding Training? The session was recorded. 2 governors are required to watch the session and confirm to the Chair and Clerk that they have received the training.</p>
12.	<p>Any Other Business There were no strategic items of any other business raised at the meeting.</p> <p>There being no further business, the meeting closed at 8pm.</p>
13.	<p>Date and time of next meeting The next Children's Committee meeting will be 15th November 2023, 6.30pm at the school.</p>

Actions from this meeting on the next page /...

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Children's Committee Meeting Minutes 20.09.2023 v1 (+GOVS)



Actions from the meeting, 20th September 2023

	Action	Owner	Deadline
6.0	JG to show progress data at next meeting.	JG	Next meeting
8.0	MB will redraft the Committee Priorities 2023-24 document, which will be shared for feedback by the rest of the committee ahead of approval at the next meeting. JG to provide her input on how governor monitoring can be effective for each theme. This will be drafted for feedback by governors ahead of the next meeting.	MB JG	Next meeting Next meeting

Governor Meeting Dates 2023-2024

Date	Meeting		Topic
Autumn			
20th Sept 23	Children's	Autumn 1	
4th Oct 23	Resources	Autumn 1	
18th Oct 23	FGB	Autumn 1	Data Review (incl SEF)
8th Nov 23	Resources	Autumn 2	
15th Nov 23	Children's	Autumn 2	
13th Dec 23	FGB	Autumn 2	
Spring			
10th Jan 24	Resources	Spring 1	
17th Jan 24	Children's	Spring 1	
31st Jan 24	FGB	Spring 1	SDP Focus
13th Mar 24	Resources	Spring 2	
27th Mar 24	Children's	Spring 2	
Summer			
24th Apr 24	Resources	Summer 1	Budget Scrutiny
8th May 24	FGB	Budget	Budget Approval
22nd May 24	Children's	Summer 1	
5th June 24	FGB	Summer 1	
26th June 24	Resources	Summer 2	
17th Jul 24	Children's	Summer 2	
10th Jul 24	FGB	Summer 2	Business Meeting

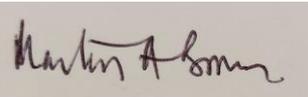
Governor Training & Development

To view the Joint Annual Governance Training Program and book courses online is now booked via GovernorHub -

[GovernorHub](#)

Governors for Schools - [click here](#)

NGA Learning Link – [click here](#)

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