



WATERBEACH COMMUNITY PRIMARY SCHOOL

MEETING OF THE CHILDREN'S COMMITTEE

Wednesday 17th May 2023 at 6.30pm
held at the school

MINUTES

Governors present: Jane Green (JG, Head); Jessica Lechner (JL); Anne Morten (AM); Mark Smith (MSm); Lisa Wakley-Davis (LWD, CHAIR)

Also Present:

Helen Andrews (HA, Clerk)

Helen Scrivener (HS) Inclusion Manager – until 7.25pm

Agenda Item	
1.	Welcome & Apologies LWD opened by welcoming all to the meeting. LWD chaired the meeting. Apologies were received and accepted from MB. The meeting was quorate.
2.	Declaration of Interests in Items on the Agenda: No declaration of interests in items on the agenda were declared.
3.	Presentation – Inclusion An Inclusion Manager Report to Governors was tabled at the meeting and will be uploaded to the meeting folder on Teams for future reference. Numbers have increased. 8 with EHCP, 3 additional children are at need and in assessment. The school is responding to more children with complex needs, which reflects trend across the country. There are a lot of needs assessments in place and capacity in external agencies is tight. 52 children are on the SEND Register, equating to 10% of the total school. It is likely this will increase slightly after the next round of assessments this term. Governors were provided a breakdown of pupil's needs according to the area of need as specified within the SEN Code of Practice. There are a high number of children that fall into SEMH difficulties. There are specific children with complex needs whose needs stretch across more than one area of need. The revised SEND Register format now makes it easier to show this.

Signed:..... Dated:4th July 2023.....



Termly pupil action meetings continue to take place. Once on the SEND Register, an Assess, Plan, Do, Review (APDR) plan is created, and a learning plan identified. This is reviewed each term with parents; children on the SEND Register have a lengthened parent consultation meeting specifically to discuss the child's additional needs. These meetings are a good way to build positive relationships between the school and home.

A form for raising concerns has been created for use by staff with a specific concern about their children. This provides a paper trail for evidence and monitoring. The SEND Register has been amended to align with SIMS and enables the school to capture multiple areas of need.

A new system for tracking the progress of children with SEND in English and maths has been created. This involves collating the data from termly assessment points within an excel spreadsheet so that progress can be mapped on a child-by-child basis. This is more meaningful than looking at the percentage of SEND children reaching Age Related Expectations as these numbers are often static.

Challenge: A governor asked, do you try assessing on more than one year group's age-related expectations?

HS explained that the school tries not to. It is more useful to sit an assessment within their range to be able to identify and plug the gaps in learning.

Learning plans are really important in providing 2-3 personalised objectives, these are reviewed each term.

Challenge: A governor asked, do parents have an input in the personalised objectives?

HS replied, "yes, this is usually discussed at parental consultations. Their feedback is often mirrored with what is seen in school".

Learning maps continue to improve off the back of the training provided in the Autumn term.

Targeted support is based on teacher judgement. Sensory Circuits and other interventions provide a valuable resource.

Challenge: A governor asked, how long does it currently take for an EHCP to be assessed?

20 weeks is the statutory deadline. Some go over this time.

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HS is communicating with local preschools and nurseries and parents of children starting Reception in September to get an idea of the level of support they will need. It is fair to say that there is a high level of predicted need for this cohort. Appropriate staffing is being put in place for the start of the new academic year. There will be a need to think creatively about TA support for those children needing 1:1 support. A SEND version of the Waterbeach Way has been published by HS to provide consistency and a standard across the school.

Challenge: A governor asked, where you have staff change mid-year, is there any handover or transitional work for the staff and/or the child? Governors were advised of an instance where a change in staffing was required to support a new child starting school mid-year. Governors were advised that, in an ideal world, there would be some transitional work around those with high needs who don't respond readily to change. For new members of staff, they receive a comprehensive induction plan to ensure consistent skills.

The school receives high needs funding for 8 children with EHCPs, meaning the school receives between £2,800 and £10,500 for each of those children. The school pays the first £6k towards any EHCP in place. The reality is that this funding never covers the cost of the support required by that child. There is also an overlap between those with SEND and those in the PP cohort.

There have been lots of opportunities for staff development since January 2022. The INCo has completed NASENCo training and is waiting for her results in June. Other training arranged includes: ELSA training for the Wellbeing TA, Therapeutic Thinking training for the Headteacher and INCo, SENCo briefings for the INCo, Little Wandle training for all staff, and training on ERT from the Educational Psychologist for the INCo and two TAs working 1:1 with children. In house training has covered Using Provision Map, the PACE approach, and access arrangements for end of Key Stage testing. Planned training for this term includes EKLAN training for the INCo and the roll out of training on the Little Wandle phonics scheme. There is a catch-up programme and a SEND provision within Little Wandle which is also being tapped into.

The INCo very much welcomes the opportunity to increase the school's SEND provision to 5 days per week from the start of the new academic year.

HS is currently experiencing challenge in getting access to Educational Psychologists; it is not possible to access support for a child without an EHCP. This means that the Specialist Teaching Team is relied on more and more and their capacity is becoming overstretched. Waiting times for speech and

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	<p>language and bereavement therapy are huge. The school continues to engage with external bodies to get the support that these children need. The challenge is ongoing!</p> <p>Priorities moving forward include the rollout of Little Wandle, a focus on the flexible use of TAs to meet needs and promote independence, utilising Provision Map to evaluate impact on the cost effectiveness of interventions, and consideration of how to disseminate work in therapeutic behaviour management and link this to the existing wellbeing offer.</p> <p>Governors acknowledged the extraordinary amount of work undertaken by the INCo since being post. Governors appreciated the format of the report and the work undertaken to improve the SEND provision in school.</p> <p>The Clerk requested an electronic copy for uploading to Teams for future reference which was received during the meeting.</p> <p>HS left the meeting at 7.25pm.</p>
4.	<p>Minutes of Previous Children's Committee Meeting, 29th March 2023</p> <p>The minutes of the Children's Committee meeting, dated 29th March 2023, were submitted, and will be signed by the Chair as a true record of the meeting.</p>
5.	<p>Matters arising and actions</p> <p>There were no actions or matters arising from the previous meeting, dated 29th March 2023.</p>
6.	<p>Committee's Priorities for 2022-2023</p> <p>JG advised governors that the Maths Calculation Policy is still in draft format and will take some time to do due to the complexity of the project in its entirety.</p> <p>Governors learnt that the school is well on the way to rolling out training to all staff on Little Wandle, the new school phonics scheme.</p> <p>Work to achieve the Primary Science Quality Mark is moving towards needing to submit the evidence required to achieve accreditation. Evidence is due for submission at the end of June 2023. Governors were reminded that the work to develop the science curriculum will constantly evolve going forward.</p> <p>With regards to the new Early Years Foundation Scheme; governors were advised that DM is taking over as the EY Lead from June 2023.</p>

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	The Outdoor Curriculum has not moved forward to date due to prioritisation of other projects.
7.	PPF Update (SI) A meeting is planned for 16 th June between the PPF Link and the Headteacher.
8.	Link Governor Monitoring Updates AM is meeting with English Lead next week for another monitoring visit. JL will review the SCR in June 2023. JL hopes to meet PE Lead next week for a monitoring visit. Her Wellbeing visit remains outstanding and will be arranged with HS soon now that she has completed her SEN qualification. LWD has a meeting with JG to monitor the Pupil Premium Fund in the diary. Both LWD and AM came in to support Year 6 SATs. A huge thanks was given to them both by the Headteacher. It was a useful opportunity for governors to oversee the SATs assessment process to ensure the school remains compliant in this area.
9.	Policy Review (SI) There were no policies for review at this meeting.
10.	Safeguarding (SI) JL will conduct a SCR check next month. Visits by the Safeguarding Lead continue to take place once per half-term. Safeguarding continues to remain the priority concern for the school. JG was happy to report no safeguarding issues or concerns.
11.	Any Other Business There were no strategic items of any other business raised at the meeting. There being no further business, the meeting closed at 7.40pm. JL sends her apologies for the next meeting in advance.
12.	Date and time of next meeting The next Children's Committee meeting will be TUESDAY 4 th July 2023, 6.30pm at the school.

Actions from the meeting, 17th MAY 2023

	Action	Owner	Deadline
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Signed:  Dated:4th July 2023.....



	There were no actions from this meeting.		

Governor Meeting Dates 2022-2023

Date	Meeting		Topic	
Autumn				
20th Sept'22	Children's	Autumn 1	Tues eve	
5th Oct 22	Resources	Autumn 1		
19th Oct 22	FGB	Autumn 1	Data Review (incl SEF)	
9th Nov 22	Resources	Autumn 2		
15th Nov 22	Children's	Autumn 2	Tues eve due to Clerk's availability	
14th Dec 22	FGB	Autumn 2		
Spring				
11th Jan 23	Resources	Spring 1		
18th Jan 23	Children's	Spring 1		
1st Feb 23	FGB	Spring 1	SDP Focus	
15th March 23	Resources	Spring 2		
29th March 23	Children's	Spring 2		
Summer				
24th April 23	Resources	Summer 1	Budget Agreement - THIS IS A MONDAY EVENING	
3rd May 23	FGB	Budget	Budget - 4pm as Clerk needs to sack budget meetings this week	
17th May 23	Children's	Summer 1		
7th June 23	FGB	Summer 1		
28th June 23	Resources	Summer 2		
4th July 23	Children's	Summer 2	THIS IS A TUESDAY	
11th July 23	FGB	Summer 2	Business - THIS IS A TUESDAY	

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NGA Learning Link – [click here](#)

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